

**Vermillion County Commissioners**  
**Meeting Memorandum**

June 6, 2023

9:30 AM

Commissioner's Courtroom, 2<sup>nd</sup> Floor, Courthouse

- I. Call to Order
- II. Pledge Allegiance to the Flag
- III. Roll Call
  - All present
- IV. Approval of 5.23.23 Minutes & Joint Meeting (5.22.2023)
  - Luther makes a motion to approve the Joint Meeting Minutes from 5.22.2023 and the regular 5.23.23 Meeting Minutes. Dunavan seconds the motion. All in favor, motion carried.
- V. Approval of Claims
  - Luther make a motion to approve the 6.9.23 claims. Dunavan seconds the motion. All in favor, motion carried.
- VI. Approval of Payroll
  - Dunavan makes motion to approve the 6.9.23 payroll. Luther seconds the motion. All in favor, motion carried.
- VII. Treasurer's Report
  - The Commissioner's acknowledge the treasurer's report.
- VIII. Public Comment
  - NONE
- IX. New Issues
  - a. Verm Co 2023-1 CCMG Bid Package
    - Luther states we have received on quote for the RPE and cape seal project. Due to a deadline, the bid package was approved via phone call and emails to the three commissioners accepting it to get it put into the local paper on time on Monday 5.30.23.
  - b. Ordinance to Establish ROW
    - Luther speaks about establishing ROW on county roads, stating it won't override anything that has been put it writing in the past, this is ordinance is just stating moving forward the county will attempt to maintain ROW on county roads. Luther reads the ordinance into the record.
- X. Open Issues
  - a. Courthouse Annex – Project Delivery
    - Mr. Graves gives an update on the County Annex. They are still working on taking out some of the walls. He is currently working on getting quotes from carpenters, plumbers, and electricians. He also attached a quote from SWAT Environmental to get the radon mitigation done. Dunavan and Yocum agree to go ahead and approve the SWAT quote and to move forward with installing the mitigation for the annex. The roof does have another 8-10 years left. They have decided to wait on putting a new roof on the building.
  - b. Status of Misc. County Properties and their Classifications
    - Yocum states the selling of the Cayuga properties are put on hold. Dunavan sent a partial list to the other commissioners to review. He will work on getting the rest of the list finished.
  - c. Status Thrive West Central: Brownfield Properties & Vermillion County (5.9.23 Meeting)
    - Yocum states he has had one person approach him with an idea. He put them in contact with Thrive. Luther states he will reach out to Thrive for an update.

- d. Schedule SBS Portals – Document Scanning, Recording, Library Services
  - Monday, June 26<sup>th</sup> SBS Portal is going to have a luncheon and each office that would be interested in having documents scanned can come and have an opportunity to talk with this company.
- e. County Highway Organization
  - i. County Engineer
    - o Yocum states there was a meeting over the phone with the other counties that share an engineer. The state does provide \$40,000.00 per county for a county engineer. Then each county would still need to put some money in for the engineer.
  - ii. County Asset Management Plan
    - o Luther states the data should be provided by July 1<sup>st</sup>.
- f. ARP Monies Allocation – Proposed w/ Estimated Money Allocation
  - The ARP money has all been allocated. It was used for Broadband (Joink), Striker devices, and paying for the county health insurance. The money that is set aside for health insurance will then be put into another fund, to then be used for the county. Shidler speaks to clarify the Commissioner’s would like proposals to come to them for review and then they would go before the council and present the proposals. Dunavan and Miss. Yocum are going to work on getting an application for the website that people can give a brief overview of what they would want the money would be used for.
- g. EAS Contract & Funding (August 2023 Expiration)
  - Commissioner’s decided to give the quote to the IT Committee before they move forward with it.
- h. Board of Health, Coroner, Illiana – Union Hospital Lease Document
  - Luther states he just got all the numbers together. He will be putting them all together and send it out to the other Commissioners to be discussed at the next meeting. The Health Department is wanting to start moving on September 1<sup>st</sup>.
- i. FY 2024 Budgets
  - The Commissioner’s first budget hearings are schedule for June 15<sup>th</sup> at 1:00 PM. The final meeting is June 21<sup>st</sup>.
- j. DocuSign
  - Yocum ask if we have any updates on DocuSign. Miss. Yocum states that she has used it ounce already.

XI. Announcements

- a. Traveling Vietnam Memorial Wall: When: June 9<sup>th</sup> – 11<sup>th</sup> Time: 9:00 AM – 9:00 PM, Location: IP Family Park 4840 CR S 360 E Hillsdale, IN 47854
- b. Vermillion County Fair, June 10<sup>th</sup>-17<sup>th</sup>
  - i. Constituent Meet & Greet, Wednesday June 14, 2023 @ 7:00 PM – 8:00 PM
  - ii. 12<sup>th</sup> Annual Well Testing Program AT-
    - 1. Kits available starting June 1<sup>st</sup> at SWCD in the Vermillion County Library
    - 2. Vermillion County Fair, SWCD Booth
    - 3. Return kits by June 14<sup>th</sup> @ 8:00 PM
  - o Eric Shidler comes to talk about the free well testing program that will take place during the fair.
- c. SR 163 Brouillets Creek Bridge Meeting
  - i. June 15, 2023 at SVHS Auditorium from 5:30 PM – 7:00 PM

XII. Public Comment

- Paula Copenhaver with the Attorney General Office comes to give a brief overview of what the Attorney General Office is in charge of. The Attorney General is in charge of consumer protection, which includes recalls. They are also

in charge of Indiana unclaimed. Last year alone, they were able to return about \$62,000.00 to Hoosier's around the state.

- Luther asks about the Redi Grant and if Yocum has heard anything about it.
- Yocum states that Ira Jones has past away. Mr. Reed from the Park Board states he was on the park board. Mr. Jones's daughter, Shelly Smith is interested in taking his position on the park board. She has previously served on the board. Yocum makes a motion to appoint Shelly Smith to the park board. Dunavan seconds the motion. All in favor, motion carried. Luther abstained.

XIII. Adjourn

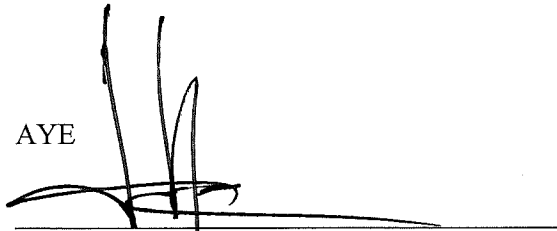
- Dunavan makes motion to adjourn, Luther seconds the motion. All in favor, motion carried.

**MEETING RECONVENED**

- The Cayuga Area Senior Club brought in a letter requesting \$30,000.00 to help keep the club running. The Commissioner's acknowledged the letter and will take it under advisement.
- Adjourn
  - o Dunavan makes motion to adjourn, Luther seconds the motion. All in favor, motion carried.

AYE

NAY



Tim Yocum



RJ Dunavan



Britton Luther

ATTEST:



Brenda Furry

DATE:

