

Vermillion County Commissioners

Meeting Agenda

June 20, 2023

6:30 PM

Commissioner's Courtroom, 2nd Floor, Courthouse

- I. Call to Order
- II. Pledge Allegiance to the Flag
- III. Roll Call
 - All Present
- IV. Approval of Minutes
 - Luther makes a motion to approve the 6.6.23 minutes. Dunavan seconds the motion. All in favor, motion carried.
- V. Approval of Claims
 - Luther makes a motion to approve the 6.23.23 claims. Dunavan seconds the motion. All in favor, motion carried.
- VI. Approval of Payroll
 - Dunavan makes a motion to approve the 6.23.23 payroll. Luther seconds the motion. All in favor, motion carried.
- VII. Public Comment
 - Becky Holbert VTA update on boundary survey & topical survey are almost completed. Then they will start to acquire property. United Way work day will take place on July 28th at 9:00 AM at the Trail Head Park. Holbert also gives an updated on how well the Vietnam Traveling Wall event went. This event was sponsored by the friends of Ernie Pyle WWII Museum. Holbert also mentioned that she would like to see the Victory Marathon placed in the Indiana State Festival Association book. Currently the county has four events located in the book, but only because a Parke County resident took the initiative to write a grant to our Western Indiana Community Foundation for those events. Each ad to put in the book cost \$425.00.
- VIII. New Issues
 - a. Covered Bridge Certification
 - Commissioner signed the annual Covered Bridge Certification.
 - b. County Health Department: Fee Schedule Approval
 - Dr. Market comes to get approval on the Health Department Fee Schedule. Luther makes motion approve the 2023 Health Department Fee Schedule. Dunavan seconds the motion. All in favor, motion carried.
 - c. DHS – Enhanced Funding Opt-In/Out (2024-2025)
 - i. Opt. IN – OUT now to September 1, 2023
 - ii. Resolution – Accepting State Public Health Funding
 - Dr. Market also talks about the Enhanced Funding from the state. The Commissioner's and Health Board have a meeting set to go into more detail on June 21st at 1:00 PM in the Commissioner's Courtroom about this program.
 - d. INDOT
 - i. Resolution – Authorization for Execution of INDOT Agreements
 - o Luther states that this resolution will allow the Commissioner President to sign any documents that have to do with our county INDOT projects. Luther makes a motion to approve the 2023-07 Authorization for Execution of INDOT Agreements Resolution, Dunavan seconds the motion. All in favor, motion carried.
 - e. County Highway
 - i. Contract Award: LPA – Consulting Contract for County Bridge Inspections 2023 – 2026

- o Luther makes motion to approve the LPA Consulting Contract for 2023-2026. Dunavan seconds the motion. All in favor, motion carried.
- ii. County Engineer
 - o Yocum states he is waiting to set a meeting with Parke County.
- f. IDEM
 - i. Consideration of Participation – Clean Community Program (formerly called the Clean Community Challenge)
 - Luther states that IDEM sent an email about the Clean Community Program. They revived the Clean Community Program. Luther suggest sending this information to our Solid Waste Board. Luther states he will send this information on to them.
- g. County Area Plan
 - i. Zoning Violations – Request for inspections & reporting
 - Luther states he has been getting phone calls from people about zoning violations. However, he doesn't know if the violations have ever been resolved. He would like to see the Commissioner's request a report to show the inspections/zoning violations and the outcome of the issues.
 - ii. Ordinance Request
 - 1. Use of improved and unimproved Alleys and ROW
 - Luther would like to see Area Plan create an ordinance showing guidance as to how these ROW and alleys throughout the county are going to be treated or how we are going to enforce these issues.
 - iii. Request for Area Plan & BZA meeting minutes to be forwarded and/or posted
 - Would like to see the minutes either be posted or forwarded to the Commissioner's.
 - iv. Discussion of Comprehensive Plan status & proposed Zoning Ordinance review
 - Luther states he receives a phone call from THRIVE asking what the county was looking for in regards to mapping and the comprehensive plan. Luther states the Comprehensive Plan wasn't completed. The plan was being worked on through Economic Development and OCRA that wasn't completed, but that had to be approved so that the county wouldn't have to pay OCRA the money back, but the county did put comments in stating it wasn't completed and that is needed to be completed before they could go back for a zoning ordinance or zoning changes.
- The Commissioner's are making a recommendation to have all boards place minutes on the county website or send a monthly report to the commissioners.

IX. Open Issues

- a. SR 163 Brouillets Creek Bridge
 - Yocum gives an updated on the meeting that was held at the SVHS Auditorium on June 15th. The load rating is being increased. The bridge is also going to be redone.
- b. Courthouse Annex – Project Delivery
 - Yocum states they are waiting for the final approval from the State.
- c. County Highway – Organization
 - o Yocum states Mike Klyaic is now the Highway Superintendent.
 - i. Ordinance to Establish ROW (2nd Reading) 2023-3
 - Luther states this ROW would set a default for a ROW on county roads. It will be a living document and if people wish to challenge it they can. If it is going to be challenged, documentation will need to be provided. Luther makes motion to approve the 2023-3

- Ordinance to Establish ROW. Dunavan seconds the motion. All in favor, motion carried.
- ii. County Asset Management Plan
 - o Luther states we are still on tract for the County Asset Management Plan. The first draft should be completed by July 1st.
 - iii. CCMG 2023 Bids & Status
 - 1. Chip Seal and HMA Resurface (June 27th Receipt)
 - 2. Micro-surfacing, RPE (Act on Bid)
 - Dunavan makes motion to approve the Micro-surfacing, RPE bid to Pavement Solutions. Luther seconds the motion. All in favor, motion carried.
 - 3. Cape Seal (Act on Bid)
 - Dunavan makes motion to approve the Cape Seal bid to Pavement Solutions. Luther seconds the motion. All in favor, motion carried.
 - 4. Bridge 31 (TBD)
 - iv. Improvement Fund (ARP Money)
 - Dunavan states that he and Miss. Yocum had talked with Dale White from Western Indiana Community Foundation. The foundation will be creating an application and a set of guidelines for the application process. Once they have completed it, they will send it to us to review and then he would like to come to a Commissioner's meeting and present it. Once everything is approved, the application will go live. Luther would like to know if the Annex, the Ambulance Facilities, or possible county ambulances may be considered for those improvement monies as well.
 - v. Status of Miscellaneous County Properties and their classification
 - Dunavan shares list of property owned by the county. Dunavan asks that the other Commissioner's review those parcels and decide whether they feel the county should keep or sell the properties. Spurr states that if the property is worth less than \$1,000 the Commissioner can sell them. If the property is worth more than \$1,000 the Commissioner's must get approval from the council. Luther does ask for this list to be put onto the county website.
 - vi. SBS Portals – Document, Scanning, Recording, Library Services
 - 1. Contract T&C forwarded for consideration – review by SBS Portals
 - 2. Invitation forwarded to Officials and Departments Open Informational Session – Luncheon Monday, June 26, 11:00 AM – 2:00 PM
 - o Luther states he has sent them our Professional Services Agreement. He also states an invitation has been sent out to all the office holders for the informational session.
 - vii. State of DocuSign Training & Use
 - o Miss. Yocum states that she has sent an email to the office holders to see if anyone is interested in using DocuSign. She had a small list, she is waiting until Friday to see if she gets anymore interest if not, she will email DocuSign to set up a meeting for training.
 - viii. Status of EAS Contract & Funding (August 2023 Expiration)
 - o Yocum asked the Commissioner's if he should forward quote to our IT Committee. Luther requests a cheat sheet to show when we accrue additional costs from EAS.

ix. Union Hospital Annex

1. BOH, Coroner, Ambulance
2. Cost
3. Status 2023 – 2024 Occupancy
4. Lease Document

o Luther states that he had sent out the breakdown of the costs for the Union Hospital Annex.

x. FY 2024 Budget Status

o Luther states that the final budget hearing is scheduled for June 21st at 1:00 PM.

X. Announcements

- Yocum states the Wabash River Run, Saturday August 25th from Montezuma Bridge to Clinton Bridge.

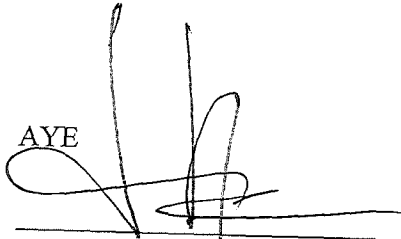
XI. Public Comment

- NONE

XII. Adjourn

- Luther makes a motion to adjourn, Dunavan seconds the motion. All in favor, motion carried.

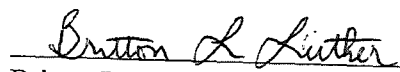
AYE



Tim Yocum



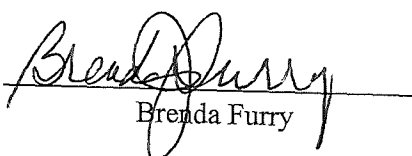
RJ Dunavan



Britton Luther

NAY

ATTEST:


Brenda Furry

DATE:

7/3/2023